**Senior Staff Accountant**

The Senior Staff Account is responsible for accurate and timely preparation and/or review of bank reconciliations on a worldwide basis which includes the United States, Canada and the United Kingdom.

**Responsibilities:**

* Perform functions relating to monthly financial close, including journal entries and reconciliations which includes multi-currency accounting and consolidation accounting.
* Maintain general ledger system set up.
* Utilize bank reconciliation software to prepare US and International bank reconciliations.
* Work with US and UK accounting teams to improve processes and participate in design of process in new ERP system.
* Calculate and prepare journal entries to record currency re-measurements, other comprehensive income, intercompany charges, and payroll activity.
* Process recurring journal entries and allocations.
* Prepare detail or generate system reporting to support general ledger balances.
* Add / inactivate general ledger accounts, stores, and cost centers.

**Qualifications:**

* A minimum of a Bachelor’s Degree in Accounting with 5 years of experience in a corporate accounting department of $100M+ revenues company with duties related to the general ledger close using an ERP type accounting system.  A CPA is preferred.
* Must have experience with account reconciliation and variance analysis.
* Exposure to bank reconciliations using a reconciliation software environment a plus.
* Proficient in understanding accounting standards related to a retail environment.
* Excellent planning, organizational, verbal and written communication skills
* Proficiency in Microsoft Office with intermediate proficiency in Excel (including pivot tables, VLOOKUP’s, etc.)
* Excellent interpersonal skills with strong analytical and problem solving skills
* Attention to detail with the ability to work in a fast paced environment.

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