

# DISPATCH OFFICER / CONTROL ROOM OPERATOR

## EXPLORE ST. LOUIS

### AMERICA'S CENTER COMPLEX (St. Louis, MO)

Explore St. Louis is the sales and marketing organization responsible for selling and promoting St. Louis as a convention, meeting site, and leisure travel destination. Explore St. Louis manages and operates the America's Center Complex which includes the Cervantes Convention Center, the Dome at America's Center, the Ferrara Theatre, and the St. Louis Executive Conference Center.

Explore St. Louis / America's Center is seeking a full time Control Room Operator to monitor and operate the Building Automation Systems for the America's Center building complex. This includes the CCTV, Fire and Lighting control system for monitoring building property and the HVAC Building Alarm Systems (BAS).

Must have computer proficiency with MS Word and Excel, the ability to effectively communicate information to Public Safety and building staff, and initiate work orders + incident reports. Must be flexible to work all shifts as required to include days, nights, weekends and holidays.

Apply on our URL at <https://explorestlouis.com/job-opportunities-internships/> or email a resume and cover letter to [jobs@explorestlouis.com](mailto:jobs@explorestlouis.com) . Please include your cover letter and resume when applying online. NO PHONE CALLS! EOE.

**Explore St. Louis has a mandated COVID-19 vaccination policy for all employees. Pre-employment testing includes drug screening and a criminal background check. Applicants must be United States citizens or legal residents of the United States.**

***Diversity, Equity & Inclusion Statement: Explore St. Louis values diversity and we are committed to creating an inclusive environment for all employees. All employment decisions are based on business needs, job requirements and individual qualifications, without regard to race, color, religion, sex, pregnancy, age, national origin, physical or mental disability, past or present military service, marital status, gender identification or expression, medical condition or any other protected characteristic as established by law.***