



## Operations Manager (Full-time)

St. Louis, MO

### Company Overview:

As the first U.S.-made plant-based braiding hair, Rebundle is revolutionizing hair extensions with more comfort and less waste. Our first product, braid *better*, is taking an innovative approach to health and sustainability within the beauty industry and delighting the customer with a one-of-a-kind experience.

In this role, the Operations Manager is a key member of our leadership team, and at a high level, is responsible for supervising all facility activities and managing day-to-day operations. This role is on-site and cannot accommodate remote work.

### Role

- Develop and maintain a production schedule to increase sales
- Quantitatively forecast supplies based on customer and market demand
- Manage production staff (part-time and full-time) training, schedules, and payroll
- Develop operating systems to monitor production, quality assurance, inventory management, and fulfillment
- Analyze supply chain data and implement improvements
- Identify opportunities to decrease lead time
- Identify opportunities to reduce the production cost
- Maintain cleanliness and organization of the warehouse
- Oversee facility finances and accounting

### Requirements:

- 2-5 years experience in operations, supply chain management, or warehouse management in beauty, food, and beverage, or fashion
- 2-5 years experience managing an operating budget and basic accounting
- Previous experience or knowledge of supply chain processes
- Well versed in project management software
- Relationship oriented with the ability to negotiate
- Excellent organizational and planning skills
- Strong communication skills
- Ability to problem-solve and iterate in real-time
- Must be open to learning the production process and supporting staff as needed
- Previous experience in an environment of continuous learning and constant change
- Ability to work independently and efficiently
- Ability to lead small teams and establish a company culture
- Work well with others, as a colleague and manager, and committed to bringing full self

### Compensation:

- Salary negotiable based on level of experience
- Equity
- Healthcare stipend

Interested applicants should email resumes to [maria@rebundle.co](mailto:maria@rebundle.co)