Operations Manager (Full-time)
St. Louis, MO

Company Overview:
As the first U.S.-made plant-based braiding hair, Rebundle is revolutionizing hair extensions with more comfort and less waste. Our first product, braid better, is taking an innovative approach to health and sustainability within the beauty industry and delighting the customer with a one-of-a-kind experience.
In this role, the Operations Manager is a key member of our leadership team, and at a high level, is responsible for supervising all facility activities and managing day-to-day operations. This role is on-site and cannot accommodate remote work.

Role
- Develop and maintain a production schedule to increase sales
- Quantitatively forecast supplies based on customer and market demand
- Manage production staff (part-time and full-time) training, schedules, and payroll
- Develop operating systems to monitor production, quality assurance, inventory management, and fulfillment
- Analyze supply chain data and implement improvements
- Identify opportunities to decrease lead time
- Identify opportunities to reduce the production cost
- Maintain cleanliness and organization of the warehouse
- Oversee facility finances and accounting

Requirements:
- 2-5 years experience in operations, supply chain management, or warehouse management in beauty, food, and beverage, or fashion
- 2-5 years experience managing an operating budget and basic accounting
- Previous experience or knowledge of supply chain processes
- Well versed in project management software
- Relationship oriented with the ability to negotiate
- Excellent organizational and planning skills
- Strong communication skills
- Ability to problem-solve and iterate in real-time
- Must be open to learning the production process and supporting staff as needed
- Previous experience in an environment of continuous learning and constant change
- Ability to work independently and efficiently
- Ability to lead small teams and establish a company culture
- Work well with others, as a colleague and manager, and committed to bringing full

Compensation:
- Salary negotiable based on level of experience
- Equity
- Healthcare stipend

Interested applicants should email resumes to maria@rebundle.co