



ART CAMP TEACHING ASSISTANT POSITION DESCRIPTION

Organization Mission

Engaging the community through art and nature.

Organization Overview

Laumeier Sculpture Park, one of the first and largest sculpture parks in the country, is an internationally recognized, nonprofit arts organization that is accredited by the American Alliance of Museums and operates in partnership with St. Louis County Parks. Laumeier presents more than 70 works of large-scale outdoor sculpture in a 105-acre park that is free and open daily. Laumeier serves approximately 350,000 visitors of all ages each year with presentations of art through a sculpture collection, temporary exhibitions, education programs, public events, and more. The park is located in Sunset Hills, Missouri in St. Louis County.

Position Overview

Summer Art Camp is a signature Laumeier program that has been running continuously for over 30 years. It is beloved and highly respected in the community and maintains high standards of excellence. It is an outdoor camp, held on Laumeier's grounds. It runs for 8 weeks, from mid-June to early August.

Art Camp Teaching Assistants are seasonal, hourly, non-exempt positions, reporting to the Learning & Engagement Specialist and working closely with the Education Coordinator and other art camp staff members. Art Camp Teaching Assistants are partnered with Lead Instructors and play an integral role in ensuring that every learner experiences a fun and high-quality program that meets or exceeds the standards outlined in Laumeier's educational philosophy statement. Teaching Assistants are hired for and assigned to age groupings that include either: Ages 3.5-6; Rising grades K-5; or Rising grades 6-8. An outline of themes and the curriculum is provided, however, there is ample space for each assistant to put their own stamp on the program with supplementary activities and games. Art Camp Teaching Assistants receive paid training and also have the opportunity to participate in volunteer professional development opportunities throughout their time at Laumeier.

The schedule is as follows:

March 26 – May 21: Approximately 25 hours of paid training and professional development (PD) conducted in-person at Laumeier and at select locations around the St. Louis region. Some trainings may also be available via Zoom. Trainings and PD occur on Sundays.

June 5-4: Camp setup + special trainings, approximately 7:45am – 2:45pm
June 9: Camp Open House setup and event, approximately 1:30pm – 8:30pm
June 12 – August 4: Camp sessions, M-F, approximately 7:45am – 3:45pm for full-day programs; approximately 8:30am – 12:30pm or 11:30am – 3:30pm for half-day programs. *No programming on July 4.*
August 7: Cleanup day, approximately 8am – 4pm

Duties + Responsibilities

- Serve as an assistant to a lead instructor for 8, one-week sessions
- Help lead hikes, mindfulness exercises, and other outdoor activities
- Create an atmosphere that is fun, safe and promotes creative thinking
- Assist with lessons from the curriculum provided by Laumeier
- Prepare completed project examples
- Help create supply lists
- Maintain proper inventory and storage of supplies
- Report all missing or damaged equipment to supervisor
- Attend all trainings and staff meetings
- Serve as a substitute instructor if needed
- Serve as an ambassador of Laumeier Sculpture Park
- Communicate with caregivers as needed
- Keep supervisor informed of all positive and negative feedback
- Complete all reports (attendance, accident, evaluation)
- Follow all COVID protocols which will be based on current CDC guidelines
- Perform additional duties as assigned by Learning & Engagement Specialist and Education Coordinator

Qualifications + Skills

The ideal candidate is someone passionate about art, education, and the desire to inspire kids; possesses a calm, patient demeanor; enjoys being outdoors and has the ability to work in a summer camp setting with a lot happening simultaneously.

- Passion for art education and working with young people
- Knowledge of contemporary and historical art and art processes
- Growth mindset and self-reflection
- Strong interpersonal communication skills
- Flexibility and adaptability in a fast-paced work environment
- Dependable, organized, and detail-oriented
- Able to work in an independent and self-motivated manner, as well as part of a team

Education + Experience

Previous experience working with children and with a variety of art media is required. Higher education relating to Early Childhood Education and/or Elementary Education, Art Education, Outdoor Education, Art Therapy, or Studio Art is a bonus.

Additional Requirements

- Ability to pass a background check, including a check for criminal records
- Must be able to meet Laumeier's COVID vaccination requirements, which include providing proof of full vaccination
- Ability to work outdoors during the summer months is essential
- Ability to walk distances and lift and move program materials is required

Compensation

\$15-\$17/hr

Office Culture

Laumeier is a small organization, with modestly sized departments and team members all work closely together.

Staff Guiding Principles: We believe in the importance and impact of art and nature. We cultivate a welcoming, inclusive, and positive environment for staff, board, artists, students, and visitors. We encourage creativity and innovation. We value collaboration and teamwork. We rely on competency leading to quality and excellence. We respect our colleagues and maintain personal and group accountability.

Application Instructions

Interested candidates should email a cover letter and resume to HR@laumeier.org with the subject line **Art Camp Teaching Assistant**. Please specify in your cover letter the age group you are most qualified to work with and interested in working with. Please do not send additional supporting materials until they are requested.

Only applicants who move forward in the process will be contacted. We ask for understanding and patience. Please do not contact any staff members to check on the status of your application, and absolutely no phone calls.

Search + Timing

The first round of interviews will be held on Zoom. Additional interviews may be held in person.

Position open until filled. Anticipated start date: March 17, with flexibility to accommodate the hire's availability.

Laumeier is an equal opportunity employer, committed to diversity, equity, inclusion, and anti-racism. Candidates of diverse backgrounds are strongly encouraged to apply.

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