

# 2015 SUBMISSION GUIDELINES

## NOMINATE YOURSELF OR SOMEONE ELSE!

### BIOGRAPHICAL SKETCH – LIMITED TO 180 WORDS OR LESS

- Must include name, title, and company/organization/agency
- Include work-related responsibilities in the first paragraph
- Share honors, special achievements and organization memberships/affiliations
- Include educational background if applicable (i.e. school and degree(s) earned
- Personal data may also be included (hobbies, children and spouse)
- No resumes or multiple page documents will be accepted
- Biographies must be submitted in Microsoft word format

### PHOTOGRAPH

#### E-MAIL PHOTO SCANNED AT 300 DPI

- Photo must be at least 4x6
- Professional headshot is strongly recommended as poor quality photos WILL NOT BE ACCEPTED
- Please do not submit half-tones, faxes, polaroid pictures or pictures printed from your computer.

Bios and photos can be emailed to [info@whoswhodiversityincolor.com](mailto:info@whoswhodiversityincolor.com)

\*While inclusion is not guaranteed, there is no cost associated with your data appearing in this prestigious publication. In addition, you must follow submission guidelines to be considered.

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